



Dome Usher

Volunteer Job Description

Description: Dome ushers assist dome and guest services staff in creating a smooth process for guests entering and exiting the theater safely and ensuring they have a pleasant experience in the Dome.

Responsibilities:

- Create a welcoming, friendly and supportive environment for guests of all ages
- Answer guests' questions about the Dome and its programs as well as provide pre-program information for waiting audiences
- Using an iPhone app and our sales system, check in and assist guests as they enter and exit the Dome
- Assist in seating groups making sure visitors are following Museum procedures
- Assist guests as needed should they need to leave/re-enter the theater for any reason

Qualifications:

- An enthusiastic, out-going personality and a desire to work with people of all ages
- Ability to communicate well with the public and large groups
- Ability to problem solve
- Very reliable and responsible
- Comfortable using a microphone and two-way radio
- Ability to work with little supervision
- Dependable, responsible, flexible and patient

Training:

All volunteers must attend one of the scheduled orientations. Training with the Dome staff will begin on your first scheduled day.

Time Commitment/Hours:

Must be able to commit to a consistent, regular schedule (once a week or once every other week) for a minimum of six months.

Shift times: 9:30 a.m.-3:45 p.m. : 9:00 a.m. - 1:00 p.m. : 12:30 p.m - 4:30 p.m.
when the Museum is open